

## **Audit standards**

These audit standards are based on the OTBNZ Competencies for Registration and Continuing Practice and the Code of ethics.

- 1.** Work history is complete.
- 2.** Self-assessments are completed for all 5 areas of competencies.
- 3.** There is an appropriate goal in each area of competence.
- 4.** Self-assessments provide a brief picture of the practitioner's professional journey to date.
- 5.** There is evidence within the self-assessment to develop higher levels of effectiveness, efficiency and growth in current and future plans.
- 6.** A range of feedback is considered and evident in the self-assessment.
- 7.** Goals and development activities are appropriate for the practitioner's position.
- 8.** Completed goals are documented in full with outcomes and critical reflections.
- 9.** There is clear connection between the goal and developmental activities.
- 10.** Outcomes are written as a statement of completion of the goal. Outcomes for goals that were halted or put on hold are documented.
- 11.** Critical reflections show consideration of impacts on practice and client group and/or self and ways of working.
- 12.** Engagement in the supervisory relationship is evident and supervisor's confirmation statements are evident.
- 13.** Acronyms or jargon are clearly defined or understandable.
- 14.** Evidence of progression in the use of ePortfolio over a period of time.
- 15.** Client related information is anonymised and protects privacy.