

Criminal Convictions Check

As part of an application to be registered with the Occupational Therapy Board of New Zealand the OTBNZ is required to determine if the applicant has any criminal convictions. Criminal convictions checks may also be known as Police Certificates or Police Clearances.

[Aotearoa New Zealand Checks](#)

New Zealand Criminal Convictions Checks are performed by the [Ministry of Justice](#). Applicants are required to complete the appropriate [form](#) and return the form to the OTBNZ as a part of their application.

The OTBNZ will cover the cost of New Zealand Criminal History checks completed for applicants.

[Overseas Checks](#)

Applicants who have lived outside Aotearoa New Zealand for at least six months in the last ten (10) years, or since they were 17 years old, must complete a criminal history check for each respective country.

This is completed by online the applicant via the [Fit2work](#) website. Australian checks may be also be completed via the [Fit2work](#) website.

The applicant is responsible for the costs of any international police checks required which [varies by country](#).

Other criminal conviction checks may be accepted by the OTBNZ on a case by case basis where they meet the validity, certification and translation requirements and are listed for acceptance by [New Zealand Immigration](#).

[Validity of Police checks](#)

Criminal Conviction check results are valid for 6 months from the date of issue. If a convictions check expires before the registration process is completed, the OTBNZ may request another at the applicant's expense.

The OTBNZ may accept a criminal conviction check that is older than 6 months if the applicant has not returned to the country of issue since the check was completed. Applicants may be required to make a statutory declaration stating this fact.